

Expression OF INTEREST



TENDER ENQUIRY NO: MRA-SCDOC-001.0 - 2021/2022

REGISTRATION OF SUPPLIERS

BoMRA intends to register suppliers for the provision of various goods, works and services for the year 2021-2023. Interested eligible suppliers/service providers/contractors are invited to apply for registration, indicating the category of goods, works or services they wish to apply for.

Suppliers/Service Providers/Contractors currently in the Authority's database who wish to be retained are required to apply and submit up to date information required in the registration of supplier's document. A complete set of the Tender document in English may be downloaded from our website, www.bomra.co.bw under tenders.

Interested companies must submit the following documents and indicate their Category/Group of interest by ticking on the form:

- Business Profile with Three Trade References
- A current valid Tax Clearance Certificate
- A certified copy of Certificate of Incorporation
- A certified copy of Taxpayer Identification Number (TIN)
- Certified Copies of National ID's of Company's Directors
- Certified copies of shares certificate
- PPADB Code Registration against the category applied for
- Director's resolution
- A valid certified copy of Trading License

ITEM	NATURE OF BUSINESS
1	Accounting/Auditing
2	Air Conditioning and Refrigeration
3	Public Relations Activities (Road Show management, Events management, Corporate Gifts)
4	Catering Services
5	Cleaning (& materials, detergents) (finished)
6	Computers and accessories
7	General Building Repairs, Maintenance services, Carpentry, Civil Works, Electrical Services & Plumbing Services)
8	Provision of Consultancy Services (Integrity Surveys, Monitoring & Evaluation, legal audit, Governance audit, Development and review of Strategic Planning
9	Customs Clearance
10	Provision of Creative Development and Printing Services (Artworks, documentaries, commercials)
11	Provision for Team Building Services
12	Media Services (Graphic designers, editors)
13	Pests Control and Fumigation Services
14	Interior Designing
15	Provision for marketing research services (such as customer satisfaction survey, feasibility Study for Product development

ITEM	NATURE OF BUSINESS
16	Food / Beverages
17	Hardware and Building Materials
18	Provision of Legal Services
19	Provision of IATA-Registered Travel Agency Services
20	Office equipment & Machinery
21	Transportation and courier Services
22	Photographic
23	Billboard Advertising Companies
24	Printing Services and production Companies
25	Prefabricated & mobile structures
26	Printing and publishing
27	Property Management
28	Quality Control and Material Testing
29	Communications Equipment (AV solutions, switchboard, telephone, and video – conferencing equipment)
30	Safety and occupational Health
31	Security and surveillance
32	Accommodation (lodges, hotels, conferencing)
33	Stationary
34	Car Rental services

Collection of the Supplier Registration Form starts from **Friday 02 July 2021**.

Original document of the completed pre-qualification data and other requested information shall be submitted/ deposited at BoMRA tender box situated at the following address not later than **July 30th 2021 by 1100hrs:**

The Chief Executive Officer
Botswana Medicines Regulatory Authority
Plot 112, Gaborone International Finance Park
Gaborone



FS 739935



Promoting access to safe medicines

Telegraphic, telephonic, telex, facsimile, e-mail and late proposals will not be accepted. BoMRA will accept no responsibility for the late delivery of proposals by courier services or any other means.